



## **HOW TO SCHEDULE AN INSPECTION**

After your permit is issued, you will need to schedule inspections for your type of permit. Your permit application becomes your permit and is issued a Permit Number (i.e., a wall permit will become WF-07-123)

1. Inspection requests are scheduled through our Inspection Line by dialing (702) 346-6156.
2. The cut-off time for scheduling next day inspections is at 4:00 pm on the day before the required inspection.
3. Give your permit number (using the example above that would be WF-07-123) and the type of inspection you need.
4. Have your permit and plans in a visible location for the inspectors to review and sign.
5. The inspectors will sign your permit or inspection card to indicate it has passed. If it hasn't passed, they will leave a form with the reason.